

FACT SHEET

Placename application

The *Geographical Names Act 1966*, empowers the Geographical Names Board of New South Wales (GNB) to assign names to places, investigate and determine the form, spelling, meaning, pronunciation, origin and history of any geographical name and to apply names with regard to position, extent or otherwise.

Place means any geographical or topographical feature or any district, division, locality, region, city, town, village, settlement, railway station or school or any other place within New South Wales but does not include any road, any local government area, urban area, county district or electoral district.

Individuals, private organisations and government authorities should submit any proposal to assign a geographical name on the attached form.

Prior to application, please refer to the *Guidelines for the determination* of placenames available on the GNB www.gnb.nsw.gov.au

The Naming Proposal form

Please supply as much information as possible to ensure accurate identification of the feature and attach a marked map if possible.

Marked maps should be at an appropriate scale to show all of the feature and the specific pattern of delineation.

The GNB welcomes suggestions for new place names. However, proposals will need to have the support of the local council.

If the proposed name is associated with the flora, fauna, topography, climate, history of the area or another nearby feature, full details should be provided.

Email or post the completed Naming Proposal form with attached maps to:

The Secretary
Geographical Names Board
PO Box 143
Bathurst NSW 2795

T: 1800 025 700
T: +61 2 6332 8214
E: SS-GNB@finance.nsw.gov.au
www.gnb.nsw.gov.au

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Naming Proposal form

Proposed Geographical Name

Local Government Area

Parish

County

State Electorate

Lot and DP

Area

Location / address

Description of feature, including location and extent (*Limit of 650 characters*)
(*Please attach identification aids e.g. marked map, marked photograph*)

Reason for choice of name (*If the name commemorates a person, please also complete commemorative naming form*)
(*Limit of 320 characters. If insufficient space please attach separate page to the Naming Proposal form*)

Naming proposals approved by the Geographical Names Board will be advertised in local newspapers.

Name of local newspaper(s)

Applicant's name

Address

Telephone

Email

Contact person if not stated above

Date

Your Reference

Please attach any supporting documents to your email