

## Place name application

The *Geographical Names Act 1966*, empowers the Geographical Names Board of New South Wales (GNB) to assign names to places, investigate and determine the form, spelling, meaning, pronunciation, origin and history of any geographical name and to apply names with regard to position, extent or otherwise.

Place means any geographical or topographical feature or any district, division, locality, region, city, town, village, settlement, railway station or school or any other place within New South Wales but does not include any road, any local government area, urban area, county district or electoral district.

Individuals, private organisations and government authorities should submit any proposal to assign a geographical name on the attached form.

Prior to application, please refer to the *Guidelines for the determination of place names* available on the GNB [www.gnb.nsw.gov.au](http://www.gnb.nsw.gov.au)

A checklist has been provided to assist in completing the application.

## The Naming Proposal form

Please supply as much information as possible to ensure accurate identification of the feature including a map.

Marked maps should be at an appropriate scale to show all of the feature and the specific pattern of delineation.

The GNB welcomes suggestions for new place names. However, proposals will need to have the support of the local council.

If the proposed name is associated with the flora, fauna, topography, climate, history of the area or another nearby feature, full details should be provided.

Email or post the completed naming proposal form, completed checklist and maps to:

The Secretary  
Geographical Names Board  
PO Box 143  
Bathurst NSW 2795

T: 1800 025 700

T: +61 2 6332 8214

E: [SS-GNB@finance.nsw.gov.au](mailto:SS-GNB@finance.nsw.gov.au)

[www.gnb.nsw.gov.au](http://www.gnb.nsw.gov.au)

# Naming Proposal form

Proposed Geographical Name

Local Government Area

Parish

County

State Electorate

Lot and DP

Area

Location / address

Description of feature, including location and extent (*Limit of 650 characters*)  
(*Please attach identification aids e.g. marked map, marked photograph*)

Reason for choice of name (*If the name commemorates a person, please also complete commemorative naming form*)  
(*Limit of 320 characters. If insufficient space please attach separate page to the Naming Proposal form*)

History and origin of the name

*Naming proposals approved by the Geographical Names Board will be advertised in local newspapers.*

Name of local newspaper(s)

Applicant's name

Address

Telephone

Email

Contact person if not stated above

Date

Your Reference

# Place name check list

<b>Proposed place name</b>	
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<b>Place name application checklist</b>	<b>Y/N/NA</b>	<b>Comment</b>
Is the name supported by council resolution?		
Does the name have public support?		
Is the feature currently named?		
Does the name comply with Universal Naming Principles as listed in the <a href="#">GNB Place Naming Policy</a> ?		
Section 6.1 Language		
Section 6.2 Form and Character of Names		
If the proposed name is to honour a person, does the name comply with the guidelines listed under Commemorative Names in the GNB Place Naming Policy?		
Section 7.1 Personal Names		
Does the proposed name comply with the Place Naming Process as listed in the GNB Place Naming Policy?		
Section 9.2 Selection of Names		
Section 9.8 Generic Reserve Names		
Has an Aboriginal name be considered?		
If an Aboriginal name, has it been endorsed by the LALC?		
Has a multi-cultural name been considered?		
Have gender diversity and social harmony issues been considered?		
Has the source of the history and origin of the name been included?		
Is a location map of the feature attached?		

**SUBMIT**

**Clicking submit will open the completed form in an email. Please attach any supporting documents to your email.**